## Special Request Form

**Ming Hsieh Department of Electrical Engineering**

### Undergraduate Students:
Contact Prof. Edward Maby (maby@usc.edu) for substitutions and waivers

### Graduate Students:
Contact Prof. Todd Brun (tbrun@usc.edu) for non-EE course work approval

Students must take a STARS report to all faculty advisement appointments

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### Request (select)

- [ ] Count a NON-EE class toward the degree
  
  Prior faculty approval is required for all non-EE classes, not including cross-listed courses (e.g. CSCI 455x)

- [ ] Waive a pre-requisite class for which there is no placement exam or a co-requisite
  
  EE 450, EE 457, EE 477L, EE 479, EE 559 may not be waived except by passing the placement exam

- [ ] Take a pre-requisite course as a co-requisite

- [ ] Substitute a different course for a required/elective course

  Indicate both required course and substitute

  Substituting  \[\text{course}\] in place of  \[\text{course}\]

- [ ] Transfer courses

  **BS degree:** Not for GEs. Major & math/science courses only.
  **MS degree:** A maximum of 4 units from another institution as indicated on STARS.

  To get graduate transfer coursework evaluated by the University follow the instructions at https://arr.usc.edu/services/degree-progress/graduatetransfercredit.html

  - Non-USC Course
  - USC equivalent

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### Department Use Only

- [ ] Approve  [ ] Deny

  - Date
  - Comments

  - Advising Faculty Name (Print)
  - Advising Faculty Signature

  - Department Approval Name (Print)
  - Department Approval Signature

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